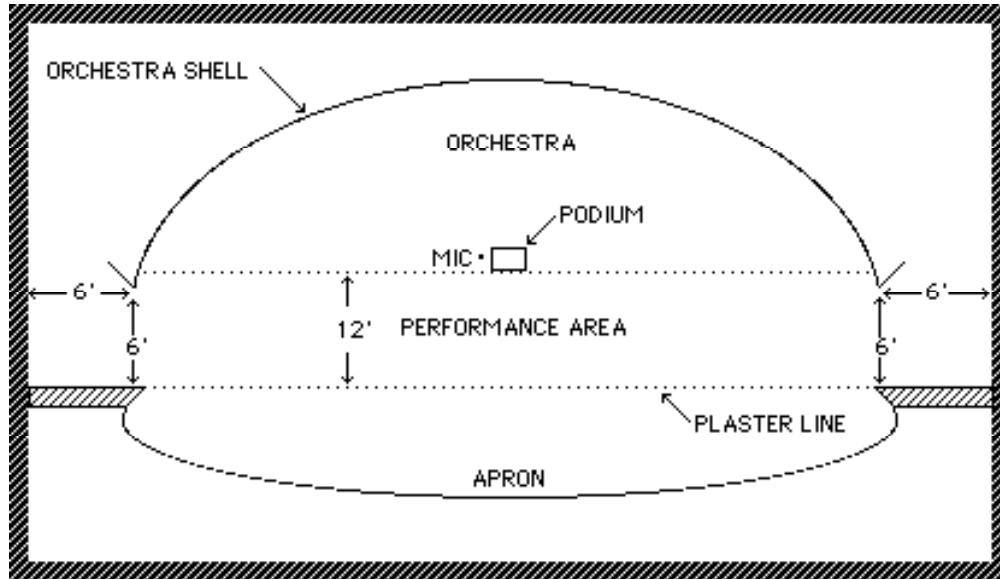


## Enchantment Theatre Company

# MINIMAL TECHNICAL REQUIREMENTS FOR “THE FIREBIRD”

### GROUND PLAN



#### 1. STAGE:

- Proscenium opening 35' wide by 10' high
- Enough stage depth to accommodate orchestra, and a MINIMUM of 12' clear performance space downstage of orchestra
- Crossover behind orchestra shell, back wall, cyc, or under stage

#### 2. MASKING:

- Stage left and right to provide Company with wing space out of view of audience
- Openings downstage left and right will be required for passage of Company equipment on and offstage during performance. (See diagram above.)
- 2 "pipe and drape" units consisting of: 4 floor bases, 4 vertical pipes 8'-10' tall, 2 horizontal pipes 5'-6' long. Company drapery will be attached on arrival.

#### 3. **LOADING ENTRANCE:** Clear and accessible and able to accommodate cases 4' wide by 6' high.

#### 4. **ACCESS:** Unrestricted and reasonable access to Theatre, starting from time of load-in through load-out. Admittance to lighting booth, dressing rooms and any other areas which may be needed for set-up, rehearsal and performance.

#### 5. **SECURITY:** ONLY AUTHORIZED PERSONNEL (cleared in advance) may be permitted into the Theatre while the Company occupies the premises. SECURITY OF COMPANY EQUIPMENT MUST BE GUARANTEED WHILE COMPANY OCCUPIES THE PREMISES.

\_\_\_\_\_  
(Presenter)

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(Company)

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6. **LIGHTING:** In addition to normal orchestra lighting, the following will be required:
  - Bright amber and light blue front wash (R17 and R65) on performance area downstage of orchestra, including apron 6 areas across for each color
  - Saturated red and blue back wash on downstage performance area
  - Medium breakup gobo spread evenly across downstage performance (either from front or sides)
  - 4 specials from the front (one on each side and two in the middle)
  - Two Data Flash (AF-1000) strobe lights, on floor mounts, with reflectors and AF-1000 controller, and enough cable to go from the booth to one side of the stage, then to the other side
  - Two follow spotlights
  - Color media for the washes mentioned above
  - Replacement lamps for all types of instruments used in Company plot
  - Music stand lamps on all stands including podium, all controllable by a master switch or dimmer
  - AC outlet backstage right
  - Plot is to be executed (hung, patched, colored) **prior to the arrival of the Company** (unless previously arranged otherwise).
  - Call Company office for specific lighting arrangements 4 weeks prior to engagement
7. **AUDIO:**
  - Use of house sound system unless previously arranged otherwise
  - microphone at podium for conductor
  - wireless lavalier microphone system
8. **HEADSET SYSTEM:** Connecting Stage Manager with lighting and sound control, spotlight position(s), backstage left and right
9. **DRESSING ROOMS:** 2 clean and clear, temperature-controlled dressing rooms (each with makeup mirror and lights, chairs, adequate room lighting, clear drinking water, standard electrical outlet, and costume rack).
10. Please provide access to a drapery or clothing steamer for preparation of company costumes.
11. **ALL ONSTAGE AND OFFSTAGE AREAS MUST BE TOTALLY CLEAR AND SWEEPED CLEAN BEFORE LOAD-IN** (except for necessary orchestra equipment).
12. **FOR SAFETY REASONS A STRICT NO SMOKING POLICY MUST BE OBSERVED WHILE COMPANY OCCUPIES THE PREMISES**
13. **MEALS:** If performance and/or rehearsal times make it impossible to take proper mealtime breaks, presenter must arrange to have meals provided on the premises. Drinking water and fruit juice must be provided. Please check with company manager.
14. **ALL TECHNICAL PERSONNEL MUST BE PREVIOUSLY TRAINED IN THE JOBS THEY ARE TO DO—THIS IS ESPECIALLY IMPORTANT FOR THE LIGHTING AND SOUND OPERATORS**
15. **REHEARSALS:** Minimum 2 1/2 hours with orchestra onstage
16. **LOAD-IN, MUST OCCUR BEFORE ORCHESTRA REHEARSAL.**
17. **IT IS IMPORTANT THAT NO ONE TOUCH OR PLACE ANYTHING UPON COMPANY EQUIPMENT BACKSTAGE OR ONSTAGE. THE PRESENTER WILL ANNOUNCE THESE REQUESTS TO THE ORCHESTRA AS A GROUP AT THE REHEARSAL.**

\_\_\_\_\_  
(Presenter)

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(Company)

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18. **PERSONNEL:**

LOAD-IN (1 hour under normal conditions)

Minimum of 2 able-bodied persons (need not be professionals); 4 persons may be required if loading is not at stage level--  
check with Company manager in advance

SET-UP (2-3 hours under normal conditions)

2 persons to aid in set-up of Company equipment, setting light cues, sound levels, and briefing

PERFORMANCE (60 minutes, with 1/2 hour call before curtain)

1 Lighting Board Operator

1 Sound Operator

2 Spotlight Operators

LOAD-OUT (1 hour under normal conditions)

Same as load-in

**NOTE: IF REHEARSAL IS IN EARLY MORNING, OR IF FIRST PERFORMANCE IS MATINEE, IT MAY BE NECESSARY TO LOAD IN THE PREVIOUS DAY.**

19. **COMPLETE SCORE AND PARTS FOR THIS PRODUCTION OF *THE FIREBIRD* ARE AVAILABLE. PLEASE CONTACT ROBERT GROSSMAN AT THE PHILADELPHIA ORCHESTRA LIBRARY FOR INFORMATION ON PERFORMANCE RIGHTS, FEES AND OBTAINING SCORE AND PARTS.**

20. **BILLING:** Suggested billing format:

**Name of Presenting Organization**

**Presents**

**ENCHANTMENT THEATRE COMPANY**

**in**

***THE FIREBIRD***

The Presenter will use the above show title and Company name, worded exactly as above, in all promotional materials including, but not limited to: seasonal brochures, special mailings, posters, handbills, programs, press releases, letters to media etc.

Either the full show title or full Company name must appear on the marquee, if a marquee exists.

If the Presenter wishes to deviate from the above billing format for whatever reason, the Presenter will contact the Company to discuss the matter. The two parties will then arrive at a mutually acceptable changed version of the billing format.

21. **PLEASE SEND THE FOLLOWING ITEMS ALONG WITH THE SIGNED CONTRACT:**

- House technical specifications
- Information on arranged lodging and travel details
- Local map and clear written directions to Hotel and loading dock of the Theatre

22. **ADDITIONAL SPECIFICATIONS OR CONDITIONS:**

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(Presenter)

\_\_\_\_\_  
(Company)

(Initial Here)